



## Southern Lehigh School District Board of School Directors Meeting

May 23, 2016

The second regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:42 p.m. on the above date (May 23, 2016) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Parsons, Dimmig, Gehman, Gunkle, Lycett, Merkle, Sisselberger, Smith

ABSENT: McLoughlin

OTHERS: Christman, Melber, Millman, Lewis, Bergey, Buchman, Takacs, Davidson, Jordan, Sinkler (SLEA), Peterson (MCall) and 62 other members of the community.

### **OPENING PROCEDURES**

Mrs. Parsons led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

The Board met in Executive Session prior to this meeting to discuss personnel and legal matters.

### **STUDENT RECOGNITION**

Mr. Robert Gaugler, Technology Education teacher and Robotics Team Advisor, Southern Lehigh High School and the Robotics team provided a video presentation highlighting this year's team accomplishments, including their first appearance at FIRST Championships held in St. Louis, MO. Mrs. Parsons presented board awards to this year's team-Alex E., Brandon M., Elstan B., Jackson S., Matthew L., Taso R., Cameron S., Ian H., Jeanne H., Maggie M., Ben Z., Daniel Q., Devyn S., Dylan H., Josh W., Minh-Thai N., Mitchel J., Victor A., Andrew D., Dominick R., Ethan W., Josh L., Maddie A., Matthew R., Michael S., Patrick M. and Sam B.

Mrs. Anne Sikorski-Schneider, Art teacher, Southern Lehigh High School, introduced high school students who were recognized for their achievements in Scholastic Art and Writing Awards, PBS "Artist of the Month" competition, Photographer's Forum Magazine National 2016 Photography Contest and 15<sup>th</sup> Congressional Art Competition. Mrs. Parsons congratulated the students and presented awards to the following students- Amanda A., Lexi B., Sophia B., Jocelyn B., Kaitlyn M., Jordan M., Alec N., Peter N., Mason P., Caitlin R., and Kathryn Y.

## **APPROVAL OF MINUTES**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Smith to approve the minutes of the May 9, 2016 meeting as distributed to all Board members.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin**

## **VISITORS**

Mrs. Kim Gorman spoke in support of the Southern Lehigh Odyssey of the Mind team and wished them well at the World Finals being held this weekend in Ames, Iowa.

## **CONSENT AGENDA**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Gehman to approve the **CONSENT AGENDA** items as follows -

Approve homebound instruction for student #051602;

Approve the bills list dated May 23, 2016 showing paid bills in the amount of \$2,036.44 and bills to be paid in the amount of \$238,205.04 for a total amount of \$240,241.48 for the General Fund, and bills paid in the amount of \$250.00 and bills to be paid in the amount of \$379,256.74 for the Construction Fund;

Approve the following substitute teachers for the 2016-2017 school year-

<u>Linda Gross</u>	Home Economics/Family Consumer Science
<u>Douglas Roncolato</u>	Health/Physical Education/Driver's Ed
<u>Patricia Smiley</u>	Mathematics/Chemistry
<u>Jacqueline Schwartz</u>	Art
<u>Anne Sikorski-Schneider</u>	Art

Accept the resignations of the following staff-

Ann Lamb, Health Paraprofessional, Southern Lehigh High School, effective end of business day May 30, 2016,

Mara Lambert, Tech Facilitator, Lower Milford Elementary School, effective end of last teacher day of the 2015-2016 school year,

Maureen Urmey, Cafeteria Monitor, Hopewell Elementary School, effective end of last teacher day of the 2015-2016 school year;

Approve the following new Seasonal Custodial employees, for the period June 20, 2016 through August 12, 2016, an hourly rate of \$8.46 (\$7.43 per hour for ages 16-18\*)-

Nicholas George

Ethan Price

Jovan Drabick\*\*;

Approve the following ESY Instructional Assistants, an hourly rate of \$18.26, effective July 5, 2016 through July 29, 2016-

Stephanie Hantz

Kristen McGuire

Tracy Stough

Stephanie Kauffman

Deborah Zweifel

Teresa Stauffer

Christina Jann

Rose Poskay

Linda McGovern

Teresa Gledhill

Cathleen Hendrzak

Kelly Sleeman

Colleen Ritter

Wendy Yons

Approve Lauren Tocci, Teacher, to provide extended educational support services for student #051601 for no more than 10 hours per week for effective June 13, 2016 to July 29, 2016, an hourly rate of \$43.44;

Approve the adjustment of the stipend of the following coach for the 2016-2017 school year-

Samantha Schultz      Head HS Fall Cheerleading      \$2226\*\*

*\*\*approved at the May 9, 2016 board meeting;*

Approve following ESY Certificated Staff, an hourly rate of \$43.44 for the period effective July 5, 2016 through July 29, 2016-

Susan Olinik

Lisa Dex

Nicholas Weaver

Lisa Lowry

Caryn Bronfenbrenner

Shannon Mauro

Linda Milliman

Carol Macomb

Chelsea Winkelspecht

Miri Lynn Yoder

Russell Tucker;

Approve the following volunteer coach for the 2016-2017 school year-

Reed Spangenberg Football;

Approve the following coach for the 2016-2017 school year-

Steven Sroka Asst. HS Football \$2595.60\*\*

\*\*40% of the stipend;

Approve an externship for David Alan Watkins, Daniel Lewis and Nishan Mohammed to complete a 90 hour unpaid work requirement for graduation at Lincoln Technical Institute, under the supervision of Mr. Erik Malmberg, Coordinator of Network and Information Services.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin**

### **CURRICULUM/STUDENT AND STAFF ACTIVITIES**

#### Southern Lehigh Middle School Update

Mr. Nathan Davidson, Assistant Principal provided a video presentation on end of year events at Southern Lehigh Middle School.

#### Teachers for Global Classrooms Presentation

Mrs. Anita Benedix, Grade 7 Social Studies Teacher provided a presentation on her experience with *Teachers for Global Classrooms* in Senegal.

(Mr. Lycett left the meeting at 8:49 p.m. and returned at 8:50 p.m.)

(Mrs. Sisselberger left the meeting at 8:55 p.m.)

### **BUSINESS AND FINANCE**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Gehman to approve the appointment of France, Anderson, Basile and Company to perform the audit of the Southern Lehigh School District Office for the 2015-2016 fiscal year, pursuant to the attached engagement letter.

**VOICE VOTE: "YES" – Motion Carried**  
**ABSENT: McLoughlin, Sisselberger**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Gehman to approve the following resolution concerning the designation of depositories and the investment of District funds for 2016-2017-

**RESOLVED**, that, QNB Bank, Pennsylvania School District Liquid Asset Fund, the Pennsylvania Local Government Investment Trust, the Commonwealth of PA INVEST Program for Local Governments, PNC Bank, N.A., National Penn Bank, TD Bank, Citizens Bank of PA, M & T Bank, Lehigh Valley Educators Federal Credit Union, Keystone Nazareth Bank and Trust, New Tripoli Bank, Embassy Bank, Customers Bank, and any other financial institutions deemed appropriate by the Administration (as long as these additional institutions are submitted for formal approval at the next public action meeting of the Board), be hereby designated as depositories for the 2016-2017 school year for District funds, with said institutions to secure all such funds with pledging procedures as provided under Act No. 72-1971 Session (Senate Bill 383, Printers number 1037) enacted into law by the Pennsylvania General Assembly effective November 1, 1971; and authorize the Board Secretary to execute the proper resolutions for facsimile signatures of authorized Board officers and execute all other documents required by the banks, and further, that for the 2016-2017 school year, the Secretary of the Board of School Directors of Southern Lehigh School District and the Director of Business Services of Southern Lehigh School District (the "School District") are authorized on behalf of the Board Treasurer and this School District and in its name, to make investments of school funds consistent with sound business practice. Such investments shall be made only as authorized in Section 440.1 of the PA School Code of 1949, as amended. Said investments are to be submitted for formal approval at the next public action meeting of the Board following said investments.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin, Sisselberger**

### **SUPPORT SERVICES**

**MOVED BY** Gehman and **2<sup>ND</sup> BY** Gunkle to approve the following allowance adjustments for construction of the New Hopewell Elementary School project. These unanticipated costs were included in the contractor's base contract and will not result in an increase or decrease of the contractor's bid amounts-

Lobar, Inc., - General Contractor – three adjustments totaling \$9,741.41

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin, Sisselberger**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Smith to approve the following New Hopewell Elementary School allowance adjustment to Lobar, Inc., for the addition of sod in the east courtyard at a cost of \$9,150. The timing of the new school's opening will not allow for germination and establishment of grass play area for recess and gym.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin, Sisselberger**

## **PERSONNEL**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Lycett to accept the retirement of the following staff:

Douglas Roncolato, Health and Physical Education Teacher, Southern Lehigh High School, effective June 30, 2016. Mr. Roncolato has been a district staff member for 26 years.

Patricia Schultheis, Special Education Teacher, Southern Lehigh Middle School, effective end of business day on the last teacher day of the 2015-2016 school year. Mrs. Schultheis has been a district staff member for 29 years.

Patricia Smiley, Science Teacher, Southern Lehigh High School, effective end of business day on the last teacher day of the 2015-2016 school year. Mrs. Smiley has been a district staff member for 18 years.

Anne Sikorski-Schneider, Art Teacher, Southern Lehigh High School, effective end of business day on the last teacher day of the 2015-2016 school year. Mrs. Sikorski-Schneider has been a district staff member for 37 years.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin, Sisselberger**

(Mrs. Sisselberger returned at 9:50 p.m.)

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Lycett to approve the appointment of Paul Sabino, Long-term Substitute Social Studies Teacher for the 1<sup>st</sup> semester of the 2016-2017 school year, Bachelor's Step 13, an annual salary of \$48,220. Mr. Sabino will fill the position during the sabbatical leave of *Katie Quartuch*.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin**

**MOVED BY** Gunkle and **2<sup>ND</sup> BY** Smith to approve (*pending receipt of required documentation*) the appointment of the following certificated staff, effective August 22, 2016-

Kristin Hubbs, Teacher, Joseph P. Liberati Intermediate School, Master's, Step 7, an annual salary of \$63,448. Ms. Hubbs will fill the position due to the resignation of *Thomas Seidenberger*.

Patricia Gouck, Chinese Teacher, Southern Lehigh High School, Master's, Step 13, an annual salary of \$59,420. This is a new position.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin**

## **REPORTS**

### Education Committee

Mrs. Gunkle reported the committee met prior to this meeting and discussion included updates on the Clarity Survey and Intervention Kindergarten.

### Facilities Committee

Mr. Merkle reported the committee did not meet, but several board members toured the New Hopewell Elementary School.

### Superintendent's Report

Dr. Christman shared a letter received from Dr. Pedro Rivera, Secretary of Education congratulating the board, administration, community leaders and the district's music teachers for recognition as one of the National Association of Music Merchants Foundation's "Best Communities for Music Education."

## **OLD BUSINESS**

**MOVED BY** Gunkle and **2<sup>nd</sup> BY** Merkle to suspend the punishment of expulsion of Student #051603 for a violation of the School District's Weapons Policy, Section 1317.2 of the Public School Code, and Section 912 of the Pennsylvania Crimes Code, subject to the recommendation of the Superintendent and the Waiver of Rights and Acceptance of the Terms and Conditions of Suspension of Expulsion signed by the Student and student's parent, as discussed by the Board in Executive Session held on May 9, 2016.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**

**ABSENT: McLoughlin**

## **NEW BUSINESS**

**MOVED BY** Gunkle and **2<sup>nd</sup> BY** Merkle to approve a first reading of the following new policy-

#626 Finances: *Federal Fiscal Compliance*

**VOICE VOTE: "YES" – Unanimous – Motion Carried**

**ABSENT: McLoughlin**

**MOVED BY** Gunkle and **2<sup>nd</sup> BY** Lycett to approve a first reading of the following revised policies-

#200.1 Pupils: *Admission of Students to Spanish Immersion Program*

#215 Pupils: *Promotion/Retention*

#312 Administrative Employees: *Evaluation of Administrative Employees*

#613 Finances: *Cooperative Purchasing*

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin**

**MOVED BY** Gunkle and **2<sup>nd</sup> BY** Merkle rescinding the following policies-

#304.7 Administrative Employees: *Exit Interview*

#404.7 Professional Employees: *Exit Interview*

#504.7 Classified Employees: *Exit Interview*

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin**

**COMMUNICATIONS**

**VISITORS**

**ADJOURNMENT**

**MOVED BY** Gunkle and **2<sup>nd</sup> BY** Lycett to adjourn the meeting.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin**

The meeting was adjourned at 9:10 p.m.

**ATTEST:** *Diana S. Millman*, Board Secretary